



Guildhall Feoffment
Community Primary School

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12th October 2026

Dear Parents/Carers

School Trip	
Class/Year Group	Year 6
Date of visit	9 th December
Venue	Guildhall Ops Room
Payment by	11 th November

We are very excited to have the opportunity to visit the Guildhall in Bury St Edmunds, where the children will be able to participate in a WW2 Royal Observer Corps activity. The children will be allocated 'spotters' and 'plotters' roles using the original plotting table in a workshop that will last for 2 hours. This will support our topic work and study of the Battle of Britain.

The Guildhall in Bury St Edmunds has the only surviving WWII Operations Room of the Royal Observer Corps (ROC) – an unsung group of local heroes who were the 'eyes and ears of the RAF' during the Battle of Britain. During the war, it was ranked as one of the best in the country and is estimated to have saved around 5,000 Allied airmen.

Your child will need to wear school uniform and will be walking to the Museum. Panther Class will attend 10am-12pm and Jaguar Class will have their turn 1-3pm. Children will eat in school as usual and will be back in school for the end of the day.

The cost of the visit will be £4.

There is no obligation to contribute and pupils will not be treated any differently according to whether or not their parents have made a contribution. However, the level of contribution will be calculated and this activity may not take place if parents are reluctant to support it, resulting in insufficient contributions being received to cover the cost. Activities will be cancelled at the discretion of the Headteacher and/or Governing Body.

Please login to Schoolmoney to make payment for this trip. Your response is required by 11th November.

Please complete the attached form if you consent for the Guildhall to use your child's image.



Yours sincerely,

Mr Matthews and Mrs Thompson
Co-Headteachers

Kind, Respectful, Cooperative, Proud, Curious, Resilient, Ambitious, Creative

