



4th December 2023

Dear Parents/Carers,



School Trip

Year Group involved	Year 2
Date of visit	25th March 2024
Venue	Mountfitchet Castle and Norman Village

Actions required:

1.	Payment and consent via SchoolMoney by Friday 23rd February
2.	If a UIFSM school packed lunch is required - Notify school office via T2P Form by Friday 23rd February 2024

As part of our Spring topic 'Castles' we will be visiting Stansted Mountfitchet Castle on Monday 25th March 2024. This will be an opportunity for the children to see first-hand some of the artefacts that we will be learning about and find out about how people lived in castles.

Children will need to wear school uniform and comfortable footwear, as there will be quite a bit of walking. They will also need to bring something warm and rainproof as part of the day will be outside.

A packed lunch is required for the day. Your child is entitled to Universal Infant Free School Meals. Please inform the school office via T2P Form by **23rd February** if you would like the school to provide the packed lunch. In any case, you will need to provide sufficient drinks for the day – no fizzy drinks or glass bottles please.

As the children may have to carry their lunches around with them, we suggest they are in a small rucksack or other suitable carrier.

The coach will leave school at the beginning of the school day, and will return in time for the usual end of day collection arrangements. The cost of the trip will be £19.20, which can be paid in two instalments, the 1st payment of £10.00 by 26th January and the 2nd payment of £9.20 by 23rd February.

There is no obligation to contribute and pupils will not be treated any differently according to whether or not their parents have made a contribution. However, this activity may not take place

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if parents are reluctant to support it, resulting in insufficient contributions being received. Activities will be cancelled at the discretion of the Headteacher and/or Governing Body.

For health & safety reasons, participation in school trips is dependent on the pupils displaying appropriate behaviour and discipline in school prior to the trip. Staff reserve the right to assess the suitability of pupils and if necessary withdraw them from the trip at any stage prior to the event, in line with any risk assessment written for the visit. Parents will be informed in advance if it is not possible for their child to attend and may be asked to attend with their child.

Please indicate whether you would like your child to participate in this activity by logging in to SchoolMoney to make payments and consent by Friday 23rd February 2024. We are unable to take children if we have not received consent.

If your child is unwell or unable to attend on the day of the trip, a refund may be considered but will be dependent on the terms of payment agreed with the venue and coach company.

If your child suffers from travel sickness please administer medication before arrival at school on the day. If your child is asthmatic or diabetic, you must ensure that any appropriate medication is given to the class teacher first thing in the morning, as we are unable to take children if this is not provided.

We really hope that the children have a very positive experience and that they look forward to enriching their knowledge in this way.

Yours sincerely,

Andy Matthews
Headteacher

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Guildhall Feoffment Community Primary School, Bridewell Lane, Bury St Edmunds, Suffolk IP33 1RE
Telephone: **01284 754840** | Email: admin@guildhallfeoffment.suffolk.sch.uk | www.guildhallfeoffment.suffolk.sch.uk

